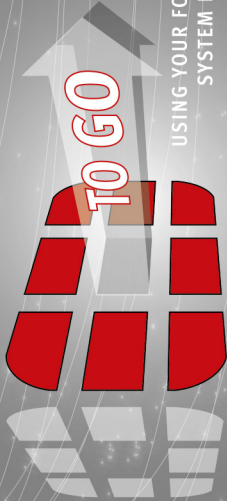


**FORTINET**<sup>®</sup>

**F O R T I V O I C E**



USING YOUR FORTIVOICE  
SYSTEM REMOTELY

## REMOTE ACCESS QUICK REFERENCE CARD

Call your FortiVoice system auto attendant to access features.

**Access voicemail** \* \* + <voicemail number>

**Initiate a prompted call back** 6 + 1 (for call back) or 2 (to program)

**Call bridge** Hunt group† + <password> + #

To continue session, do not hang up: # # to make a new call; # \* to return to auto attendant

With same line connect: 8 0 + <password> + # and follow prompts

### FROM A REMOTE EXTENSION:

**Call transfer** \* \* + <extension>

**Transfer caller to voicemail** \* \* + \* + <voice mailbox>

Not available with single line connect

### SYSTEM CHANGES: # + <PASSWORD> + # TO ACCESS COMMAND MODE:

**Enable do not disturb** <extension> 6 1

**Disable do not disturb** <extension> 6 0

**Record auto attendant** 4 + x + # (x = the auto attendant to record)

**Play auto attendant** 5 + x + # (x = the auto attendant to play)

**Record auto call back announcement** 6 + x + # (x = the announcement to record: 1-4)

**Play auto call back announcement** 7 + x + # (x = the announcement to play: 1-4)

**Changing modes**

- check mode 3 0 #
- mode 1 3 1 #
- mode 2 3 2 #
- change to Holiday mode 3 3 #

† 9 or 8 1 to 8 8 (Americas, UK); 0 or 8 1 to 8 8 (other countries)

Revision 1